

**AIRPORT BOARD OF TRUSTEES
REGULAR MEETING
June 20, 2024**

A meeting of the Airport Board of Trustees was held at 7:30 a.m. in the Conference Room at the Terminal Building, 2403 Aviation Blvd, Sioux City, IA 51111.

MEMBERS PRESENT

Skip Perley
Faith Bradham
Larry Christensen
Dave Kaplan
Sarah Murray

STAFF

Mike Collett, Assistant City Manager
Amber Hegarty, Asst City Attorney
Al Lorenzo, Airport Manager
Thomas Hermann, Airport Supervisor
Melissa Uhl, Airport Admin Assistant

OTHER

Darren Christopher, RS&H
John Hippchen, RS&H
Jared Derochie, ABM
Bryan Orr, Hawthorne
Col. Sonya Morrison, 185th
Tammy Chidester, SkyWest

MEMBERS ELECTRONIC

Joe Kruse

OTHERS ELECTRONIC

OTHERS ELECTRONIC

MEMBERS ABSENT

Linda Kalin

CALL OF THE ROLL

The Airport Board meeting was called to order by the Board Vice President Perley at 7:31 a.m.

APPROVAL OF MINUTES

Christensen moved that the minutes of May 23, 2024 be approved. Seconded by Bradham. Motion Approved Unanimously.

BUSINESS ITEMS

Approve a Recommendation to the City Council to Accept the work and authorize final payment in connection to the Terminal Apron Pavement Repair Project at the Sioux Gateway Airport / Brigadier General Bud Day Field.

A Motion to Approve a Recommendation to the City Council to Accept the work and authorize final payment in connection to the Terminal Apron Pavement Repair Project at the Sioux Gateway Airport / Brigadier General Bud Day Field was made by Kaplan and Seconded by Murray. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Accept the work and authorize final payment in connection to the Northeast Taxi Lane Reconstruction Project at the Sioux Gateway Airport / Brigadier General Bud Day Field.

A Motion to Approve a Recommendation to the City Council to Accept the work and authorize final payment in connection to the Northeast Taxi Lane Reconstruction Project at the Sioux Gateway Airport / Brigadier General Bud Day Field was made by Kaplan and Seconded by Kruse. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve and Accept the Grant Agreement 3-19-0085-074-2024 from the Federal Aviation Administration (FAA) in the amount of \$750,564 to fund the Procurement of one (1) Snow Removal Equipment (SRE) Runway Broom for the Sioux Gateway Airport / Brigadier General Bud Day Field (City Project No. 749-142 / 03-19-0085-074-2024).

A Motion to Approve a Recommendation to the City Council to Approve and Accept the Grant Agreement 3-19-0085-074-2024 from the Federal Aviation Administration (FAA) in the amount of \$750,564 to fund the Procurement of one (1) Snow Removal Equipment (SRE) Runway Broom for the

Sioux Gateway Airport / Brigadier General Bud Day Field (City Project No. 749-142 / 03-19-0085-074-2024 was made by Murray and Seconded by Christensen. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve a Resolution announcing the intent to accept the proposal of Roger Miltenberger, fixing the date for Public Hearing in the Donner Park Urban Renewal Area and providing for notice thereof. (Hangar Unit located at 2503 Discovery Boulevard No. 02).

A Motion to Approve a Recommendation to the City Council to Approve a Resolution announcing the intent to accept the proposal of Roger Miltenberger, fixing the date for Public Hearing in the Donner Park Urban Renewal Area and providing for notice thereof. (Hangar Unit located at 2503 Discovery Boulevard No. 02) was made by Christensen and Seconded by Bradham. Motion Approved Unanimously.

Approve an Independent Contractor Agreement with IAAC, LLC of Aurora, Colorado for Airport Management and Operations Services beginning August 1, 2024 and ending June 30, 2025 at the Sioux Gateway Airport / Brigadier General Bud Day Field.

A Motion to Approve an Independent Contractor Agreement with IAAC, LLC of Aurora, Colorado for Airport Management and Operations Services beginning August 1, 2024 and ending June 30, 2025 at the Sioux Gateway Airport / Brigadier General Bud Day Field was made by Murray and Seconded by Kaplan. Motion Approved Unanimously.

Approve authority of the Airport Director to submit individual T-Hangar Lease Agreements to City Council for approval without Board action when the individual leases adhere to the lease template and fee structure previously approved by the Airport Board of Trustees.

Approve a Approve authority of the Airport Director to submit individual T-Hangar Lease Agreements to City Council for approval without Board action when the individual leases adhere to the lease template and fee structure previously approved by the Airport Board of Trustees was made by Murray and Seconded by Kaplan. Motion Approved Unanimously.

DISCUSSION ITEMS

Construction Projects Update: The NE Taxi lane and Terminal Apron final pays were just approved so that will come off the list. Both hangar doors have been ordered and we are hoping they will get that completed in July. The Aviation Center still has a few minor punch list items. T-Hangar Development isn't going to make their June 15th completion date. Weather has slowed them down and will affect new lease agreements. Waiting on concrete and power and are hopeful that it will be wrapped up within the next 30 days. Sealcoating project has striping left. The master plan has a TAC committee meeting scheduled for July 17th and that night will be our first public meeting here at the terminal. There will be storyboards up. A virtual interactive option will be available starting the day of the open house for those unable to make the public meeting. The Runway 13-31 Project 15% design is being finalized. Next milestone is the 35% design submittal. The environmental assessment is awaiting the wetland survey portion to be completed. The FAA will be providing the reimbursable agreement final prior to August 31st. The tower has raised a line-of-sight potential issue with the extension on the south end and everyone is working with the FAA Region and the FAA Tower to have a mitigation meeting. Recently had a pre-construction meeting for the Asphalt Overlay Project. The contractor plans to start late August. The Terminal Roof Replacement Phase II design is underway, and staff anticipates bringing the adopt before the board in July.

SkyWest Airlines: Tammy Chidester introduced herself as the new General Manager. She comes from northern Utah and has a home in Rockspings, Wyoming. She has been with SkyWest for five years.

Hawthorne: The fireworks and the air show portion of the Midwest Honor Flight Fundraiser have been removed. There were timing issues. They will circle back with the Board after they connect with Aaron who is currently on a mission. City staff has worked with Jason regarding permitting. There is

an aviation camp coming this Friday with high school students introducing them to aviation with the Guard. There will be a taco day in July for tenants on the airfield.

Oracle: Not available. Exterior signage is on now at night. Believe they are waiting on additional signs. City staff hasn't heard anything more regarding Alert Hangar.

ABM: Concrete work was recently completed near lanes 1 and 6.

185th ARW: Continuing to work through efforts with the City. The contingency responses group will be coming from Fort Dodge. Their initial start is next April, and they are looking forward to the expansion where the old t-hangars are. Now that the runway design is underway the bureau is reviewing vertical options and pushing forward. Guard Bureau engineers will be coming this fall. The current guard entrance does not meet the current requirement for government/military entrance. The potential new entrance point with static displays outside the perimeter fence was shared near Gate 1.

FINANCIAL REPORT- We are now eleven months through the fiscal year and are approximately 120,000 net better than this time last year. The FAA inspection was completed the same day of the last board meeting. The FAA found seven discrepancy items, five were resolved the same day. Signage will be replaced that have been in place for over 10 years. Fueling issues with bird nests and signage at Oracle. Oracle was not listed in the Airport Certification Manual as an FBO. New signs were ordered, and all other discrepancies have been resolved.

MARKETING- As of July 1st all DEN flights will maintain the same time. The SkyWest arrival of the DEN flight is at 6:30pm, this will change to the late afternoon this fall per their headquarters. GA traffic continues to look great.

BOARD CONCERNS- Kaplan noted the maintenance delays were not improving and questioned if the night flight crew were communicating to get maintenance in place for the morning flights. If training will be allowed, SkyWest will work to accept larger planes to aid in these instances.

LEGAL NOTE- As of July 1st, this Board shall allow for hybrid meetings for the members of the governmental body and will no longer have the gender balance requirement. The ordinance will be updated to reflect the state code.

SET DATE FOR NEXT MEETING- July 18, 2024.

ADJOURNMENT

There being no other business, 8:22 a.m. meeting adjourned.

Sarah Murray
Board Secretary