

**AIRPORT BOARD OF TRUSTEES
REGULAR MEETING
April 27, 2023**

A meeting of the Airport Board of Trustees was held at 7:30 a.m. in the Conference Room at the Terminal Building, 2403 Aviation Blvd, Sioux City, IA 51111.

MEMBERS PRESENT

Joe Kruse
Sarah Murray
Larry Christensen
Skip Perley

STAFF

Mike Collett, Assistant City Manager
Amber Hegarty, Asst City Attorney
Thomas Hermann, Airport Supervisor
Melissa Uhl, Airport Admin Assistant

OTHER

Darren Christopher, RS&H
Patrick Broz, ABM
Greg Holbrook, Hawthorne
Barbara Sloniker, Chamber
Amy Roth, SkyWest
Larry Finley, Air Museum

MEMBERS ELECTRONIC

Linda Kalin

OTHERS ELECTRONIC

MEMBERS ABSENT

Faith Bradham

CALL OF THE ROLL

The Airport Board meeting was called to order by the Board President Kruse at 7:31 a.m.

APPROVAL OF MINUTES

Murray moved that the minutes of March 23, 2023 Study Session be approved. Seconded by Christensen. Motion Approved Unanimously.

BUSINESS ITEMS

Approve a Recommendation to the City Council authorizing the Assistant City Manager to submit an Airport Improvement Grant application to the Federal Aviation Administration (FAA) to fund the Construction of the Sioux Gateway Airport Terminal Apron Pavement Repair Project (City Project No. 7341-749-139 / 03-19-0085-069-2023) at the Sioux Gateway Airport / Brigadier General Bud Day Field.

A Motion to Approve a Recommendation to the City Council authorizing the Assistant City Manager to submit an Airport Improvement Grant application to the Federal Aviation Administration (FAA) to fund the Construction of the Sioux Gateway Airport Terminal Apron Pavement Repair Project (City Project No. 7341-749-139 / 03-19-0085-069-2023) at the Sioux Gateway Airport / Brigadier General Bud Day Field was made by Perley and Seconded by Kalin. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Award and Approve a contract with Knife River Midwest, LLC of Sioux City, Iowa for the Sioux Gateway Airport Terminal Apron Pavement Repair Project at the Sioux Gateway Airport / Brigadier General Bud Day Field pending FAA approval. (95%/5% FAA/Local)

A Motion to Approve a Recommendation to the City Council to Award and Approve a contract with Knife River Midwest, LLC of Sioux City, Iowa for the Sioux Gateway Airport Terminal Apron Pavement Repair Project at the Sioux Gateway Airport / Brigadier General Bud Day Field pending FAA approval was made by Christensen and Seconded by Murray. Motion Approved Unanimously.

Approve a Recommendation to the City Council authorizing the Assistant City Manager to submit an Airport Improvement Grant application to the Federal Aviation Administration (FAA) to fund the Construction of the Sioux Gateway Airport Northeast Taxilane Reconstruction Project (City Project No. 7342-749-136 / 03-19-0085-070-2023) at

the Sioux Gateway Airport / Brigadier General Bud Day Field.

A Motion to Approve a Recommendation to the City Council authorizing the Assistant City Manager to submit an Airport Improvement Grant application to the Federal Aviation Administration (FAA) to fund the Construction of the Sioux Gateway Airport Northeast Taxilane Reconstruction Project (City Project No. 7342-749-136 / 03-19-0085-070-2023) at the Sioux Gateway Airport / Brigadier General Bud Day Field was made by Perley and Seconded by Christensen. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Award and Approve a contract with Barkley Asphalt, Inc. of Sioux City, Iowa for the Sioux Gateway Airport Northeast Taxilane Reconstruction Project at the Sioux Gateway Airport / Brigadier General Bud Day Field pending FAA approval. (Taxilane 90%/10% FAA/Local)

A Motion to Approve a Recommendation to the City Council to Award and Approve a contract with Barkley Asphalt, Inc. of Sioux City, Iowa for the Sioux Gateway Airport Northeast Taxilane Reconstruction Project at the Sioux Gateway Airport / Brigadier General Bud Day Field pending FAA approval was made by Murray and Seconded by Perley. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Award and Approve a contract with Nelson Commercial Construction of Sioux City, Iowa for the Northeast T-Hangar Development Project at the Sioux Gateway Airport / Brigadier General Bud Day Field pending IDOT approval. (ICAIF/CSVI Grants/Local)

A Motion to Approve a Recommendation to the City Council to Award and Approve a contract with Nelson Commercial Construction of Sioux City, Iowa for the Northeast T-Hangar Development Project at the Sioux Gateway Airport / Brigadier General Bud Day Field pending IDOT approval was made by Perley and Seconded by Kalin. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Award and Approve a contract with Gee Asphalt Systems, Inc of Cedar Rapids, Iowa for the Sioux Gateway Airport Blast Pad and Parking Lot Sealcoat Project at the Sioux Gateway Airport / Brigadier General Bud Day Field. (100% Local)

A Motion to Approve a Recommendation to the City Council to Award and Approve a contract with Gee Asphalt Systems, Inc of Cedar Rapids, Iowa for the Sioux Gateway Airport Blast Pad and Parking Lot Sealcoat Project at the Sioux Gateway Airport / Brigadier General Bud Day Field was made by Murray and Seconded by Christensen. Motion Approved Unanimously.

Approve a Recommendation to the City Council to award a five-year professional services agreement to RS&H Iowa, P.C., an Iowa Professional Corporation, to provide architectural and engineering services and planning services at the Sioux Gateway Airport / Brigadier General Bud Day Field.

A Motion to Approve a Recommendation to the City Council to award a five-year professional services agreement to RS&H Iowa, P.C., an Iowa Professional Corporation, to provide architectural and engineering services and planning services at the Sioux Gateway Airport / Brigadier General Bud Day Field was made by Christensen and Seconded by Perley. Motion Approved Unanimously.

Approve a Recommendation to the City Council amending Chapter 10.96 entitled Airport Parking of the Sioux City Municipal Code by offering free parking for the first hour in the city-owned Airport Parking Lots and adjusting to one daily rate at the Sioux Gateway Airport / Brigadier General Bud Day Field.

A Motion to Approve a Recommendation to the City Council amending Chapter 10.96 entitled Airport Parking of the Sioux City Municipal Code by offering free parking for the first hour in the city-owned Airport Parking Lots and adjusting to one daily rate at the Sioux Gateway Airport /

Brigadier General Bud Day Field was made by Murray and Seconded by Perley. Motion Approved Unanimously.

DISCUSSION

Air Service: EAS bids are due a year from now. ALPA did protest with the DOT against the SkyWest Charter Application. There will be some discussions regarding this during the Chamber Washington, DC trip that's coming soon.

Construction Projects Update: Progress continues with the Aviation Hangar build and is on schedule for the end of October with the roof going on. They are continuing to work through a couple of the add alternates. Runway 13-31 punch list items are being worked. Sitework for the Aviation Hangar building is starting in a week or two. Roof on the terminal has started, the two RTU units are installed and will be operational soon.

SkyWest Airlines: Load numbers are staying pretty consistent. They are fully staffed with 18 agents and anticipate on hiring another round of employees. Recently made changes to the kiosk to allow for bag tags to help with the lines. Deiced still this week but they anticipate that its coming to an end for the season. Thankful for city staff keeping the ramp and work areas clear of ice and snow.

Hawthorne: Sun Country Charter flight had 66 passengers that recently went to a Reno Casino. RS&H will be looking at overhead doors soon for bidding.

Oracle: Nothing to report.

ABM: At the window exit lane, the City has used the credit card transaction but not the cash option due to the need for change. Once the parking rates are updated this can be activated. We are currently demoing the call center for service for 30 days. Rates for this service would be \$600 per month and would also reduce ABM staff labor costs.

FINANCIAL REPORT- Everything is static on what we can expect nine months into the year. We are down for parking revenue, but we feel we will capture additional revenue keeping the gate arms down.

MARKETING- Operations were up 15% for the month. Down YTD by 8% which is 450 passengers over three months. Load factors are 76% to DEN and 86% to ORD.

BOARD CONCERNS- None

SET DATE FOR NEXT MEETING- The next meeting is now scheduled for Thursday, May 25, 2023.

ADJOURNMENT

There being no other business, 8:27 a.m. meeting adjourned.

Sarah Murray
Board Secretary