

**AIRPORT BOARD OF TRUSTEES
REGULAR MEETING
March 23, 2023**

A meeting of the Airport Board of Trustees was held at 7:30 a.m. in the Conference Room at the Terminal Building, 2403 Aviation Blvd, Sioux City, IA 51111.

MEMBERS PRESENT

Joe Kruse
Sarah Murray

MEMBERS ELECTRONIC

Linda Kalin
Larry Christensen
Faith Bradham

MEMBERS ABSENT

Skip Perley

STAFF

Mike Collett, Assistant City Manager
Amber Hegarty, Asst City Attorney
Thomas Hermann, Airport Supervisor
Melissa Uhl, Airport Admin Assistant

OTHERS ELECTRONIC

Col. Sonya Morrison, 185th

OTHER

Darren Christopher, RS&H
Patrick Broz, ABM
Greg Holbrook, Hawthorne
Barbara Sloniker, Chamber
Col. Brian Miller, Citizen
Dave Zimmerman, ReVv
Dave Poole, Oracle
Col. Brian Miller, Oracle
Aaron Diedrichs, Oracle

CALL OF THE ROLL

The Airport Board meeting was called to order by the Board President Kruse at 7:31 a.m.

APPROVAL OF MINUTES

Murray moved that the minutes of February 3, 2023 Study Session be approved. Seconded by Kruse. Motion Approved Unanimously.

Kalin entered the meeting at 7:32 a.m.

Kalin moved that the minutes of February 16, 2023 be approved. Seconded by Murray. Motion Approved Unanimously.

BUSINESS ITEMS

Bradham exited the meeting at 7:04 a.m.

Approve a Recommendation to the City Council to adopt the plans, specifications, form of contract and estimated cost for the proposed construction of the Sioux Gateway Airport Blast Pad and Parking Lot Sealcoat Project (City Project No. 7343-749-132) at the Sioux Gateway Airport / Brigadier General Bud Day Field. (100% local)

A Motion to Approve a Recommendation to the City Council to adopt the plans, specifications, form of contract and estimated cost for the proposed construction of the Sioux Gateway Airport Blast Pad and Parking Lot Sealcoat Project (City Project No. 7343-749-132) at the Sioux Gateway Airport / Brigadier General Bud Day Field was made by Murray and Seconded by Kalin. Motion Approved Unanimously.

Bradham reentered the meeting at 7:07 a.m.

Approve a Recommendation to the City Council to adopt the plans, specifications, form of contract and estimated cost for the proposed construction of the Sioux Gateway Airport Northeast T-Hangar Development Project (Project No. 7340-749-133 / IDOT Project No. 9I220SUX400, Contract No. CNTRT-00004239) at the Sioux Gateway Airport / Brigadier General Bud Day Field. (100% IDOT no match)

A Motion to Approve a Recommendation to the City Council to adopt the plans, specifications, form of contract and estimated cost for the proposed construction of the Sioux Gateway Airport Northeast T-Hangar Development Project (Project No. 7340-749-133 / IDOT Project No. 9I220SUX400, Contract No. CNTRT-00004239) at the Sioux Gateway Airport / Brigadier General Bud Day Field was made by Murray and Seconded by Kalin. Motion Approved Unanimously.

Approve a Recommendation to the City Council to adopt the plans, specifications, form of contract and estimated cost for the proposed construction of the Sioux Gateway Airport Northeast Taxilane Reconstruction and T-Hangar Site Development Project (Project No. 7342-749-136 / FAA No. 03-19-0085-070-2023 / IDOT No. 9I230SUX100, Contract No. 4571) at the Sioux Gateway Airport / Brigadier General Bud Day Field pending the FAA final approval. (FAA/IDOT/IDOT/Local)

A Motion to Approve a Recommendation to the City Council to adopt the plans, specifications, form of contract and estimated cost for the proposed construction of the Sioux Gateway Airport Northeast Taxilane Reconstruction and T-Hangar Site Development Project (Project No. 7342-749-136 / FAA No. 03-19-0085-070-2023 / IDOT No. 9I230SUX100, Contract No. 4571) at the Sioux Gateway Airport / Brigadier General Bud Day Field pending the FAA final approval was made by Christensen and Seconded by Murray. Motion Approved Unanimously.

Approve a Recommendation to the City Council to adopt the plans, specifications, form of contract and estimated cost for the proposed construction of the Sioux Gateway Airport Terminal Apron Pavement Repair and North GA Apron Taxiway Lights Replacement Project (Project No. 7341-749-139 / FAA No. 03-19-0085-069-2023) at the Sioux Gateway Airport / Brigadier General Bud Day Field pending the FAA final approval. (95/5 FAA/Local)

A Motion to Approve a Recommendation to the City Council to adopt the plans, specifications, form of contract and estimated cost for the proposed construction of the Sioux Gateway Airport Terminal Apron Pavement Repair and North GA Apron Taxiway Lights Replacement Project (Project No. 7341-749-139 / FAA No. 03-19-0085-069-2023) at the Sioux Gateway Airport / Brigadier General Bud Day Field pending the FAA final approval was made by Kalin and Seconded by Christensen. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve an Iowa Department of Transportation Air Service Sustainment Grant Application in the amount of \$48,000 to assist in marketing efforts for FY2024. (80%IDOT/20%Local)

A Motion to Approve a Recommendation to the City Council to Approve an Iowa Department of Transportation Air Service Sustainment Grant Application in the amount of \$48,000 to assist in marketing efforts for FY2024 was made by Kalin and Seconded by Christensen. Motion Approved Unanimously.

Col. Sonya Finch entered the meeting at 7:50 a.m.

Approve a Recommendation to the City Council to Approve an Iowa Department of Transportation Airport Improvement Program Grant Application in the amount of \$140,000 to assist in the Airfield Fencing Project. (70%IDOT/30%Local)

A Motion to Approve a Recommendation to the City Council to Approve an Iowa Department of Transportation Airport Improvement Program Grant Application in the amount of \$140,000 to assist in the Airfield Fencing Project was made by Murray and Seconded by Kalin. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve an Iowa Department of Transportation Commercial Services Vertical Infrastructure Grant Application in the amount of \$132,812 for Hangar and Terminal improvements. (100%IDOT)

A Motion to Approve a Recommendation to the City Council to Approve an Iowa Department of Transportation Commercial Services Vertical Infrastructure Grant Application in the amount of \$132,812 for Hangar and Terminal improvements was made by Murray and Seconded by Christensen. Motion Approved Unanimously.

Approve the 2023 Airport Board of Trustee's Vision Statement in connection with the Master Plan Update.

A Motion to Approve the 2023 Airport Board of Trustee's Vision Statement in connection with the Master Plan Update was made by Kalin and Seconded by Christensen. Motion Approved Unanimously.

Approve the Sioux Gateway Airport Ramp Events Policy.

A Motion to Approve the Sioux Gateway Airport Ramp Events Policy was made by Bradham and Seconded by Kalin. Motion Approved Unanimously.

DISCUSSION

Air Service: Arkstar started monitoring SUX in February. SUX was the best performer of the 18 airports who had temporary tag flights. Twenty two percent of the round-trip fares booked in February from SUX cost less than DSM, OMA and FSD.

Construction Projects Update: Progress continues with the Aviation Hangar build. The contractor continues to work on punch list items remaining from the Runway 13-31 Rehab Project as weather permits. Had a good meeting with the head of the region with the FAA and their officials in Kansas City last week regarding coordination and planning for reconstruction of the Runway 13-31. Staff will be able to recap with the 185th later today. Plans are to list this project as a top priority item during the Chamber Washington, DC trip.

SkyWest Airlines: Unavailable due to working of the flight.

Hawthorne: Announced they have a new avgas refueler that they are putting into service. Announced and congratulated ReVv Aviation for their Part-141 Certificate. Looking forward to increased traffic through SUX in the spring. Currently working through the logistics for a charter service Sun Country that will be coming through the airport terminal in April in connection with a casino in Reno.

Oracle: WIT is in the process of finalizing their leased space in connection to the aviation maintenance program. They are preparing to enroll students for this fall at Morningside. Reported that OMA is preparing for a major terminal renovation.

ABM: Announced new office help who came from Dakota County as their deputy treasure. Waiting on a replacement piece for the exit lane parking equipment to be installed pending weather. Over the last three days ABM is reporting over \$1,000 in daily revenue receipts which they haven't seen since pre-COVID and it speaks to the increased passenger volume. The exit gate arms now remain down with access to staff downtown when needed.

Parking Rates: Parking rate comparison data was provided comparing other airports. City Staff is proposing one rate for all four entrance gates allowing guests to park closer to the terminal and avoid coin. Staff is also proposing 60 minutes of free parking versus our current ordinance that allows for 30 minutes of free parking. Staff anticipates bringing the action item before the board at the April meeting.

FINANCIAL REPORT- We are doing a little better than last year at this time and within budget. Staff has drawn down on grant funds in connection to COVID relief to assist operationally.

MARKETING- Operations were up 23% for the month, and 13% YTD. Future bookings April DEN 30% and ORD 40%. Pilot shortage and the EAS program will be other items on the agenda for the Washington, DC meeting May 17th & 18th.

BOARD CONCERNS- None

SET DATE FOR NEXT MEETING- The next meeting is now scheduled for Thursday, April 27, 2023.

ADJOURNMENT

There being no other business, 8:30 a.m. meeting adjourned.

Sarah Murray
Board Secretary