

Grading Ordinance Check List

Grading Permit Application

1A. ___ Simple property owner, or currently hold a valid Iowa Department of Labor registration as a contractor (Must show IDL registration if claiming such) **OR**

1B. ___ Obtain and submit a surety bond in the sum of \$10,000 (Ten Thousand Dollars) to the City to ensure faithful performance

2A. ___ Permit application to grade more than 1,000 cubic yards must have duplicate copies of the following that are stamped by a registered professional

___ Site Plan – Including features within 100 feet of grading

___ Plan with a scale not less than 1"=100' showing existing and proposed contours as well as location of property boundaries – Contour intervals shall adhere to grading ordinance

___ An estimate of the quantities of material to be moved

___ Clear description of the type and extent of grading to take place, with a restoration plan for the completion of the project

___ Storm water management plan

___ Soil erosion control plan

___ Specification of soil compaction for any areas of fill placement

___ Proposed improvements, with details of structures, walls, cribbing, and surface protection

2B. ___ Applications for less than 1,000 cubic yards shall include duplicate copies of the following

___ Site Plan – Including features within 100 feet

___ An estimate of the quantities of material to be moved

___ Clear description of the type and extent of grading to take place, location on the site, soil erosion controls plans, methods to minimize fugitive dust, cribbing, surface protection, and improvements

3. ___ Estimated schedule of operations, phasing plan and dates of grading commencement and completion

4. ___ Non-refundable grading permit fee in accordance with fee schedule set forth by the City Council

The city engineering division may require additional information to support the application to ensure grading will be safe and stable.

Site Name/Location: _____

Submitted By: _____

Borrow Pit Requirements

___ All items required for a grading permit

___ Performance Bond in the amount estimated by the engineer; or cash or credit of equal amount in lieu of a bond

___ Engineering data pertaining to the length of time need for restoration to settle to a stable base for end use

___ Resoiling and revegetation plan with supporting evidence that the selected plants can be survive in the site's soil and climate

___ Landscaping plan and planting schedule designed to protect natural vegetation and restore the property

___ Detailed description of how the borrow pit will be designed, arranged, and operated to limit impact on adjoining properties

___ Removal rate, including daily truck trips and proposed routes with points of ingress and egress

The city engineer may require additional information in order to ensure the proper mitigation of the site.