

**SIoux CITY TRANSIT SYSTEM ADVISORY BOARD**  
**REGULAR MEETING**  
**September 21, 2016**

On this date 3:31 p.m., at 509 Nebraska Street, Sioux City, Iowa, was held a regular meeting of the Sioux City Transit Advisory Board for the purpose of discussing items of interest and concern to the Sioux City Transit System, the City of Sioux City, and the citizens thereof, matters to be brought to the attention of the Advisory Board by the Transit Manager; and such other business that might properly come before the Board at this time.

**MEMBERS PRESENT**

Mary Martin  
Richard Owens  
Tom Venesky at 3:33

**MEMBERS ABSENT**

Joan Bruhn

**OTHERS**

Dawn Kimmel, Mobility Manager  
Maureen Timblin, Admin Assistant  
Jeff Harcum, Transit Supervisor  
Mike Collett, Assistant City Manager  
for Administration

**ITEM NO. 1 CALL OF ROLL AND INTRODUCTIONS**

Roll was called, and introductions were not necessary.

**ITEM NO. 2 APPROVAL OF AUGUST MINUTES**

*Martin made a motion, Venesky seconded the motion, to approve the minutes from the August meeting. All members present voted aye to approve the minutes.*

**ITEM NO. 3 OPERATING AND PARATRANSIT REPORTS**

Collett stated revenue is very consistent and expenses are ahead of budget. The regular route passenger counts have increased from the same time last year (excluding RAGBRAI passengers last year).

Collett stated City Council is expected to approve a lease for a new tenant in the MLK office space at next week's Council Meeting. COUNSEL is a business that sells and leases office equipment.

Collett stated the City Council recently approved the purchase of four new paratransit buses.

Harcum explained the Triennial Review process and findings as it relates to paratransit service.

**ITEM NO. 4 OTHER BUSINESS**

A. Grant Updates

Harcum stated new carpet and window treatments have been installed. Funding for this project came from an Intercity Bus Grant.

South Side Glass has been working on the rehabilitation of passenger shelters. This project is funded through the PTIG grant.

Harcum stated he will submit JARC and New Freedom grant applications for carryover funds that are available. Kimmel stated it is a two-year period with funding at 80% the first year and 50% the second year. Discussion was held about the price of nights and weekends vouchers.

Harcum stated the Nebraska Department of Roads notified Sioux City Transit that there are capital grant funds available from a 2014 Nebraska grant that the city of Grand Island passed over. The money was offered to the City of South Sioux City, Nebraska. Since Sioux City Transit provides service in South Sioux City, we may be able to use those grant funds to purchase a bus.

Harcum stated there may also be 5310 funds available through Nebraska. Since it's a Nebraska funding source, Harcum contacted City of South Sioux City staff to see if it could be used by a non-profit agency.

#### **ITEM NO. 5 OTHER DISCUSSION**

Kimmel presented a draft letter requesting financial donations for the Nights and Weekends Transportation service. Discussion was held about the letter. Owens stated the holiday season would be a good time to kick off a fund drive. Owens plans to bring this back for further discussion at the October board meeting. Discussion was held about a press release. The brochure contains testimonials from people who have benefitted from the service.

Owens asked about reaching out to people to apply to serve on the Transit Advisory Board.

Collett stated he and Harcum will meet with Legal staff to discuss a policy regarding advertising on the buses.

#### **ITEM NO. 6 NEXT MEETING**

The next Transit Advisory Board Meeting will be scheduled for Wednesday, October 19, 2016, at 3:30 p.m.

*Martin made a motion, Venesky seconded the motion, to adjourn; all members present voted aye. Meeting adjourned at 4:09 p.m.*

Mary Martin  
Secretary

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