



**PARKING AND SKYWALK SYSTEM  
BOARD OF TRUSTEES  
MEETING MINUTES  
OCTOBER 19, 2016**

The Parking and Skywalk System Board of Trustees met at 9:00 a.m. on Wednesday, October 19, 2016, in the 3rd Floor Conference Room, Ho-Chunk Centre, 600 4<sup>th</sup> Street, Sioux City, Iowa.

<b>MEMBERS PRESENT:</b>	<b>MEMBERS ABSENT:</b>	<b>OTHERS PRESENT:</b>
Monette Harbeck	Mark Reinders, Chair	Dave Carney, Public Works Director
Ragen Cote	Alexcia Boggs, Vice Chair	Bob Osterman, Per Mar Security
Tim Matasovsky		Ann Mach, ABM Parking
Tiffany Parsons		Sarah Swearingen, City Clerk's Office
Matt Robins		

**CALL TO ORDER**

Cote called the meeting to order at 9:00 a.m.

**MINUTES**

Motion by Cote, seconded by Parsons, to approve the minutes of September 21, 2016; all voting aye.

**REPORTS & COMMUNICATIONS**

**Skywalk Operations** - Harbeck handed out traffic counts. Harbeck stated the wall/ceiling repair is complete and discussed placing the old signs back up until the Board decides if new signs should be purchased.

**Matasovsky entered the meeting at 9:03 a.m.**

Harbeck stated there is approximately \$66,000 in available funds, but 9 or 10 windows need to be replaced. Harbeck stated it was a possibility to do another wall/ceiling repair project and stated she has put the cleaning contract out to bid with bids due November 1st. It will need to be approved by the Board and then by City Council. Current contract expires December 31st.

The Board decided on the following holiday hours for the Skywalk: closed Thanksgiving Day; regular hours the Friday after Thanksgiving; 6:30 a.m. to 5:00 p.m. on Christmas Eve; closed Christmas Day; regular hours on New Year's Eve; and closed on New Year's Day.

Harbeck asked Robins about paneling to help with bird issues. Robins asked about placing wires that would prevent birds from landing instead. Harbeck will look in to alternatives.

Harbeck stated the large map in the skywalk near the Convention Center has an outdated/incorrect map. Cote will look into this.

**Parking Operations** - Harbeck stated the discussion regarding one hour free/first hour free in the parking ramps will take place during November's meeting; the Rivers Landing project is complete with the final payment going to the November 7th City Council Meeting; the Annual Report will need to be approved at the November meeting; Site C might change with a potential Convention Center Project; and asked for Board approval for a contract with EDA for construction documents and contract management for the Heritage Ramp LED Lighting Project.

Motion by Cote, seconded by Matasovsky, to approve the contract with EDA in the amount of \$11,000 for the Heritage Ramp LED lighting Project; all voting aye.

**Downtown Informational Report** - Cote stated The Holiday Parade will be held Monday, November 21st with Santa House opening that evening at 416 Jackson Street, the Festival of Trees in the Ho-Chunk Centre starting and the LaunchPad Children's Museum hosting a free event from 4:00 p.m. to 7:00 p.m. Earl May will begin decorating the winter planters at the end of the month and Downtown Partners is again looking into a downtown recycling program.

**ABM Parking Services Report** - Mach emailed the information to the Board. Expenses were high due to two months of MidAmerican invoices being included.

**Skywalk Security Update - Per Mar Security** - Osterman stated two new guards have been hired; they have raised the start pay to increase the applicant pool; and are in the process of hiring a field supervisor.

### **UNFINISHED BUSINESS**

**Wall/Ceiling Repair Update** - Harbeck stated the construction is complete and the final payment will go to City Council for approval in the near future.

### **NEW BUSINESS**

**Approval of costs and distribution to properties for September 2016** - Harbeck stated the costs include two months of security charges. Motion by Cote, seconded by Robins, to approve the costs and distribution to properties for September 2016; all voting aye.

### **ADJOURNMENT**

Being no further discussion, it was motioned by Cote, seconded by Matasovsky, to adjourn the meeting at 9:25 a.m.; all voting aye.