



**PARKING AND SKYWALK SYSTEM  
BOARD OF TRUSTEES  
MEETING MINUTES  
SEPTEMBER 21, 2016**

The Parking and Skywalk System Board of Trustees met at 9:00 a.m. on Wednesday, September 21, 2016, in the 3rd Floor Conference Room, Ho-Chunk Centre, 600 4<sup>th</sup> Street, Sioux City, Iowa.

<b>MEMBERS PRESENT:</b>	<b>MEMBERS ABSENT:</b>	<b>OTHERS PRESENT:</b>
Monette Harbeck	Matt Robins	Dave Carney, Public Works Director
Mark Reinders, Chair		Bob Osterman, Per Mar Security
Alexcia Boggs, Vice Chair		
Ragen Cote		
Tim Matasovsky		
Tiffany Parsons		

**CALL TO ORDER**

Reinders called the meeting to order at 9:04 a.m.

Matasovsky entered the meeting at 9:05 a.m.

**MINUTES**

Motion by Cote, seconded by Boggs, to approve the minutes of August 17, 2016; all voting aye.

**REPORTS & COMMUNICATIONS**

**Skywalk Operations** - Harbeck handed out traffic counts. Harbeck stated: the mural painting is complete; Ho-Chunk, at this time, has chosen not to proceed with moving the security card reader to the other end of the skywalk bridge, but may reconsider at another time; the handicapped door unit that Mercy Medical requested has been installed and Mercy has been invoiced for half the cost; and Mercy Medical has requested that the Board allow them to lock down the doors to the 5<sup>th</sup> Street bridge from Friday p.m. until Monday early a.m. This is to prevent the vandalism that has been occurring in the Central Medical Building. Employees that would need access will have badge access. This is only allowed because this connection does not prevent citizens from getting to other skywalk areas during regular skywalk hours.

Motion by Cote, seconded by Matasovsky, to allow Mercy Medical to lock down the 5<sup>th</sup> street bridge doors to the Central Medical Building from Friday p.m. until Monday a.m.; all voting aye.

**Parking Operations** - Harbeck stated the discussion regarding one hour free/first hour free in the parking ramps will take place during October’s meeting; Parking Enforcement staff’s handheld computers are having software issues and replacement will be included in next fiscal year’s budget; the Rivers Landing project is soon to be complete; Parking staff will be working with a lighting consultant on LED lighting for Heritage Ramp; and staff continues to work on parking ramp signage.

**ParkMobile Information** - Harbeck emailed the report to the Board. Beginning with October's agenda, this item will be part of Parking Operations.

**Downtown Informational Report** - Cote stated Park(ing) Day was a success and more participants will be encouraged for next year. Fall Fest will be held on October 7 and the food trucks will be back for that date in their regular location on 7<sup>th</sup> Street.

**ABM Parking Services Report** - Mach emailed the information to the Board. Revenue was up due to the Howard Johnson Hotel getting caught up on parking invoices.

**Skywalk Security Update - Per Mar Security** – Downtown Partners sent out a survey regarding skywalk hours and guard changes. This will be discussed again at a later date. Osterman stated the last month has been business as usual.

### **UNFINISHED BUSINESS**

**Roof Replacement Update** - Harbeck stated the Convention Center Bridge and the Howard Johnson to 4th & Jackson Building Bridge Roofs are complete.

**Wall/Ceiling Repair Update** - Harbeck stated construction is nearing completion and encouraged the Board to view the progress.

### **NEW BUSINESS**

**Approval of costs and distribution to properties for August 2016** - Motion by Cote, seconded by Matasovsky, to approve the costs and distribution to properties for August 2016; all voting aye.

Cote exited the meeting at 10:07 a.m.

**New Guard Tour System** – Osterman handed out and discussed the information on the Secure Patrol Guard System. Board members will take it back and review for a later discussion. Osterman stated that he could have someone with more knowledge of the system give a presentation if the Board would like.

### **ADJOURNMENT**

Being no further discussion, it was motioned by Matasovsky, seconded by Parsons, to adjourn the meeting at 10:17 a.m.; all voting aye.