SUBMIT

CITY OF SIOUX CITY, IOWA
APPLICATION FOR APPOINTMENT TO A CITY COUNCIL APPOINTED BOARD, COMMISSION OR COMMITTEE

Date _____

BOARD, COMMISSION or COMMITTEE: MUSEUM BOARD OF TRUSTEES

GENDER BALANCE - Section 69.16A of the Iowa Code requires gender balance on those City Boards and Commissions required or governed by state law unless the City has made a good faith effort for a period of three months to appoint a qualified person. This affects and includes: Airport Board of Trustees; Civil Service Commission; Human Rights Commission; Library Board of Trustees; and Planning and Zoning Commission.

GENERAL INFORMATION

Name _____ Phone Residence _____

Home Address _____
Street City/State Zip

E-Mail Address _____

Employer _____ Phone Business _____

Business Address _____
Street City/State Zip Code

PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS:

Are you a Sioux City resident? **Yes** ◯ **No** ◯ How many years have you been a resident? _____

Are you a registered voter? **Yes** ◯ **No** ◯

Have you reviewed the Ordinance or Resolution establishing the Board, Commission or Committee you are applying for? **Yes** ◯ **No** ◯ (*If no, please contact the City Clerk's Office at 712.279.6313 to obtain a copy.*)

SERVING ON A BOARD - Are you currently serving on any other City Council appointed Board, Commission or Committee? **Yes** ◯ **No** ◯ If **yes** list here: _____

It is the general policy of the City to allow a person to serve on only one City Council appointed Board, Commission or Committee at any given time. If you answered **yes**, please explain why Council should make an exception to the general policy and allow you to serve on multiple Boards, Commissions or Committees:

Have you previously served on any other City Council appointed Board, Commission or Committee?
Yes ◯ **No** ◯ If **yes** list here: _____

COMMUNITY INVOLVEMENT - Please describe your past and present community involvement including voluntary, social, city, church, school, business, and/or professional associations you have been involved in and are applicable to this application. (Include dates of involvement and any offices or leadership positions held.)

STATE, COUNTY, or MUNICIPAL BOARDS or COMMISSIONS - List any you are presently serving on:

SPECIAL QUALIFICATIONS - Please list any special qualifications for serving on a City Council appointed Board, Commission or Committee including skills, training, licenses and certificates that are applicable:

INTEREST - State why you would like to volunteer to serve and what contributions you believe you can make:

CONFLICT OF INTEREST - Chapters 362.5, 362.6, 403.16 and 403A.22 of the Code of Iowa describe potential conflicts of interest for City officials. A Disclosure of Interest Statement as well as the aforementioned Iowa Code has been attached to this application for your review. **If you have any questions regarding this issue please contact the City Attorney's Office at 712-279-6318.** Are you aware of any conflict of interest or potential conflict of interest that may prevent you from carrying out your responsibilities on this Board, Commission or Committee in the best interest of the City of Sioux City? If so, please describe:

PERSONAL REFERENCES - Please list 2 references, the City Council may contact your references:

Name: _____ Name: _____

Address: _____ Address: _____

_____ _____

Phone: _____ Phone: _____

I understand the role and responsibilities of membership on this City Council appointed Board, Commission or Committee and I am willing to serve. In applying for appointment I understand the City Council may make inquiries in the community pertinent to my appointment. I also understand that as a member of any Board, Commission or Committee I may be dismissed from the Board, Commission or Committee and or disqualified by the City Council as a candidate for the Board, Commission or Committee membership for making untrue or discriminatory statements about others, including members of protected classes.

If appointed, I am willing to attend the designated Board, Commission or Committee training. **Yes** ◯ **No** ◯

By typing my name in the box below I am offering my digital signature in lieu of my handwritten signature. I understand that my digital signature carries the same legal bindings as my handwritten signature.

/s/ _____ Date _____

Signature

Applications are kept on file and active for 18 months from the date you file. A separate application must be completed for each Board, Commission or Committee on which you would consider serving. File applications with the City Clerk's Office, 1st floor, City Hall, 405 6th Street, Sioux City, Iowa, 51101; or mail to City Clerk's Office, P.O. Box 447, Sioux City, Iowa, 51102-0447; or email CityBoardsandCommissions@sioux-city.org. Thank you!

City of Sioux City
MUSEUM BOARD OF TRUSTEES
(Administrative Board)

MISSION STATEMENT

The Sioux City Public Museum collects preserves and interprets cultural and social history with an emphasis on Sioux City and the region.

MEMBER ROLE

Museum Trustees have a responsibility to provide oversight for the daily operations of the Sioux City Public Museum with a high priority being placed on budget oversight and advising on policy decisions. Trustees are also expected to become involved with special events and programs on a volunteer basis and to be strong advocates for the museum in their interactions with the general public.

Nominee's Questionnaire

1. Describe your use of the Sioux City Public Museum facilities and programs offered.

2. Describe your interest in history and historical artifacts and how would you would utilize your interest and skills in a position on the Museum Board of Trustees.

3. How important is it that our community offers a historical museum to its citizens?

4. The Museum Board of Trustees is an Administrative Board with significant oversight responsibilities including monitoring the budget and policy decisions; what do you feel your role will be if appointed?

5. Are you able to commit time to the monthly board meeting held on the 2nd Friday at 12:00 p.m.? (Please provide detail)

By typing my name in the box below I am offering my digital signature in lieu of my handwritten signature. I understand that my digital signature carries the same legal bindings as my handwritten signature.

/s/ _____ _____

Signature Date

CONFIDENTIAL

To be viewed by the City Council only.
Not for public use.

Please return this form with your application to the City Clerk's Office, all information will be kept confidential.

Name: _____

Board/Commission/Committee applied for: _____

Have you been convicted of a crime other than a simple traffic misdemeanor in the last ten (10) years? (A conviction will not necessarily disqualify an applicant from appointment.)

Yes ◯ **No** ◯

If **yes**, please explain and include the type of offense and the place and date of conviction.

Will this conviction or the circumstances leading to the conviction affect your ability to perform the duties of a member of the Board, Commission or Committee?

Yes ◯ **No** ◯ **Not Applicable** ◯

By typing my name in the box below I am offering my digital signature in lieu of my handwritten signature. I understand that my digital signature carries the same legal bindings as my handwritten signature.

Signature: /s/ _____ Date: _____

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, the City Council may not consider your application.

THE FOLLOWING MEMO IS FOR INFORMATION ONLY.
IF YOU ARE APPOINTED AS A
BOARD, COMMISSION, OR COMMITTEE MEMBER
YOU WILL BE ASKED TO FILL OUT THE DISCLOSURE OF INTEREST FORM.
THANK YOU!

MEMO City of Sioux City

TO : All City Council Appointed Board, Commission and Committee Members

FROM : Lisa McCardle, City Clerk

DATE : June 30, 2015

RE : DISCLOSURE OF INTEREST

All City Council appointed Board, Commission and Committee Members are required by Iowa Code 403.16 to disclose any interest they may have in property located in areas that have been designated as Urban Renewal areas.

The following areas are in force at this time:

- Greenville
- Jones Street
- Pierce Street Corridor
- Rose Hill
- Combined CBD.
- Combined Floyd River
- Donner Park
- Teton

Please review the attached information to determine whether the ownership of your property requires you to complete a disclosure form. If so, please complete the form and return it to The City Clerk's Office. If you are not sure if your property falls within one of these areas, please call Amy Keairns at 712.279.6255.

DISCLOSURE OF INTEREST

I, _____ , being:

(Check one)

_____ an elected official of the City of Sioux City, Iowa,

_____ an appointed member of the _____ of the City of Sioux City, Iowa,

_____ an employee of the City of Sioux City, Iowa,

pursuant to Section 403.16 of the Code of Iowa, do hereby file the following Disclosure Statement relating to interest in property I have in the area of Sioux City Urban Renewal.

1. **REAL PROPERTY INTEREST:**
   Type and Description Date Acquired

2. **PERSONAL PROPERTY INTEREST:**
   Type and Description Date Acquired

3. **EMPLOYMENT INTEREST: (Applicable only to City Council, Planning and Zoning Commission, or City Employees employed by a firm having interest in project property.)**

_____ Full Time _____Part Time

Name of Firm Nature of Duties Date Employed

_____

4. **BUSINESS OR INVESTMENT INTEREST:**
   Type and Description % of Interest Date Acquired

Corporate: _____

Partnership: _____

Proprietor: _____

Miscellaneous: _____

5. **ADDITIONAL OR EXPLANATORY INFORMATION:**

Dated at Sioux City, Iowa, this _____ day of _____ , _____

Signature: _____

Position Title: _____

Department: _____
(Employees Only)

362.5 Interest in public contract prohibited — exceptions.

1. When used in this section, "contract" means any claim, account, or demand against or agreement with a city, express or implied.

2. A city officer or employee shall not have an interest, direct or indirect, in any contract or job of work or material or the profits thereof or services to be furnished or performed for the officer's or employee's city. A contract entered into in violation of this section is void.

3. The provisions of this section do not apply to:

a. The payment of lawful compensation of a city officer or employee holding more than one city office or position, the holding of which is not incompatible with another public office or is not prohibited by law.

b. The designation of a bank or trust company as a depository, paying agent, or for investment of funds.

c. An employee of a bank or trust company, who serves as treasurer of a city.

d. Contracts made by a city, upon competitive bid in writing, publicly invited and opened.

e. Contracts in which a city officer or employee has an interest solely by reason of employment, or a stock interest of the kind described in paragraph "i", or both, if the contracts are made by competitive bid in writing, publicly invited and opened, or if the remuneration of employment will not be directly affected as a result of the contract and the duties of employment do not directly involve the procurement or preparation of any part of the contract. The competitive bid qualification of this paragraph does not apply to a contract for professional services not customarily awarded by competitive bid.

f. The designation of an official newspaper.

g. A contract in which a city officer or employee has an interest if the contract was made before the time the officer or employee was elected or appointed, but the contract may not be renewed.

h. Contracts with volunteer fire fighters or civil defense volunteers.

i. A contract with a corporation in which a city officer or employee has an interest by reason of stockholdings when less than five percent of the outstanding stock of the corporation is owned or controlled directly or indirectly by the officer or employee or the spouse or immediate family of such officer or employee.

j. Contracts not otherwise permitted by this section, for the purchase of goods or services by a city having a population of more than two thousand five hundred, which benefit a city officer or employee, if the purchases benefiting that officer or employee do not exceed a cumulative total purchase price of one thousand five hundred dollars in a fiscal year.

k. Contracts not otherwise permitted by this section for the purchase of goods or services by a city having a population of two thousand five hundred or less, which benefit a city officer or employee, if the purchases benefiting that officer or employee do not exceed a cumulative total purchase price of two thousand five hundred dollars in a fiscal year.

l. Franchise agreements between a city and a utility and contracts entered into by a city for the provision of essential city utility services.

m. A contract that is a bond, note, or other obligation of the city and the contract is not acquired directly from the city, but is acquired in a transaction with a third party who may or may not be the original underwriter, purchaser, or obligee of the contract.

[R60, §1122; C73, §490; C97, §943; S13, §668, 879-q, 1056-a31; C24, 27, 31, 35, 39, §5673, 6534, 6710; C46, 50, §363.47, 416.58, 420.20; C54, 58, 62, 66, 71, 73, §368A.22; C75, 77, 79, 81, §362.5] 84 Acts, ch 1228, §1, 2; 87 Acts, ch 203, §1, 2; 88 Acts, ch 1246, §2, 3; 90 Acts, ch 1209, §5, 6; 91 Acts, ch 60, §1, 2; 92 Acts, ch 1036, §1; 2003 Acts, ch 36, §4, 5; 2010 Acts, ch 1061, §148 Section amended

362.6 Conflict of interest.

A measure voted upon is not invalid by reason of conflict of interest in an officer of a city, unless the vote of the officer was decisive to passage of the measure. If a specific majority or unanimous vote of a municipal body is required by statute, the majority or vote must be computed on the basis of the number of officers not disqualified by reason of conflict of interest. However, a majority of all members is required for a quorum. For the purposes of this section, the statement of an officer that the officer declines to vote by reason of conflict of interest is conclusive and must be entered of record. [C71, 73, §368A.25; C75, 77, 79, 81, §362.6]

403.16 Personal interest prohibited. (See Urban Renewal Map attached.)

No public official or employee of a municipality, or board or commission thereof, and no commissioner or employee of an urban renewal agency, which has been vested by a municipality with urban renewal project powers under section 403.14, shall voluntarily acquire any personal interest, as hereinafter defined, whether direct or indirect, in any urban renewal project, or in any property included or planned to be included in any urban renewal project of such municipality, or in any contract or proposed contract in connection with such urban renewal project. Where such acquisition is not voluntary, the interest acquired shall be immediately disclosed in writing to the local governing body, and such disclosure shall be entered upon the minutes of the governing body. If any such official, commissioner or employee presently owns or controls, or has owned or controlled within the preceding two years, any interest, as hereinafter defined, whether direct or indirect, in any property which the official, commissioner or employee knows is included or planned to be included in an urban renewal project, the official, commissioner or employee shall immediately disclose this fact in writing to the local governing body, and such disclosure shall be entered upon the minutes of the governing body; and any such official, commissioner or employee shall not participate in any action by the municipality, or board or commission thereof, or urban renewal agency affecting such property, as the terms of such proscription are hereinafter defined. For the purposes of this section the following definitions and standards of construction shall apply:

1. "Action affecting such property" shall include only that action directly and specifically affecting such property as a separate property but shall not include any action, any benefits of which accrue to the public generally, or which affects all or a substantial portion of the properties included or planned to be included in such a project.

2. Employment by a public body, its agencies, or institutions or by any other person having such an interest shall not be deemed an interest by such employee or of any ownership or control by such employee of interests of the employee's employer. Such an employee may participate in an urban renewal project so long as any benefits of such participation accrue to the public generally, such participation affects all or a substantial portion of the properties included or planned to be included in such a project, or such participation promotes the public purposes of such project, and shall limit only that participation by an employee which directly or specifically affects property in which an employer of an employee has an interest.

3. The word "participation" shall be deemed not to include discussion or debate preliminary to a vote of a local governing body or agency upon proposed ordinances or resolutions relating to such a project or any abstention from such a vote.

4. The designation of a bank or trust company as depository, paying agent, or agent for investment of funds shall not be deemed a matter of interest or personal interest.

5. Stock ownership in a corporation having such an interest shall not be deemed an indicia of an interest or of ownership or control by the person owning such stocks when less than five percent of the outstanding stock of the corporation is owned or controlled directly or indirectly by such person.

6. The word "action" shall not be deemed to include resolutions advisory to the local governing body or agency by any citizens group, board, body, or commission designated to serve a purely advisory approving or recommending function under this chapter.

7. The limitations of this section shall be construed to permit action by a public official, commissioner, or employee where any benefits of such action accrue to the public generally, such action affects all or a substantial portion of the properties included or planned to be included in such a project, or such action promotes the public purposes of such project, and shall be construed to limit only that action by a public official, commissioner, or employee which directly or specifically affects property in which such official, commissioner, or employee has an interest or in which an employer of such official, commissioner, or employee has an interest. Any disclosure required to be made by this section to the local governing body shall concurrently be made to an urban renewal agency which has been vested with urban renewal project powers by the municipality pursuant to the provisions of section 403.14. No commissioner or other officer of any urban renewal agency, board or commission exercising powers pursuant to this chapter shall hold any other public office under the municipality, other than the commissionership or office with respect to such urban renewal agency, board or commission. Any violation of the provisions of this section shall constitute misconduct in office, but no ordinance or resolution of a municipality or agency shall be invalid by reason of a vote or votes cast in violation of the standards of this section unless such vote or votes were decisive in

the passage of such ordinance or resolution. [C58, 62, 66, 71, 73, 75, 77, 79, 81, §403.16]

403A.22 Personal interest prohibited.

No public official or employee of a municipality or board or commission thereof and no commissioner or employee of a municipal housing agency which has been vested with municipal housing project powers under section 403A.5, shall voluntarily acquire any personal interest, as hereinafter defined, whether direct or indirect, in any municipal housing project, or in any property included or planned to be included in any municipal housing project of such municipality, or in any contract or proposed contract in connection with such municipal housing project. Where such acquisition is not voluntary, the interest acquired shall be immediately disclosed in writing to the local governing body, and such disclosure shall be entered upon the minutes of the governing body. If any such official, commissioner or employee presently owns or controls, or has owned or controlled within the preceding two years, any interest, as hereinafter defined, whether direct or indirect, in any property which it is known is included or planned to be included in a municipal housing project, the commissioner shall immediately disclose this fact in writing to the local governing body, and such disclosure shall be entered upon the minutes of the governing body; and any such official, commissioner or employee shall not participate in any action by the municipality, or board or commission thereof affecting such property, as the terms of such proscription are hereinafter defined. For the purposes of this section the following definitions and standards of construction shall apply:

1. "Action affecting such property" shall include only that action directly and specifically affecting such property as a separate property but shall not include any action of which any benefits accrue to the public generally, or which affects all or a substantial portion of the properties included or planned to be included in such a project.

2. Employment by a state public body, its agencies, and institutions or by any other person as defined in subsection 18 of section 403.17, having such an interest shall not be deemed an interest by such employee or of any ownership or control by such employee of interests of the employee's employer. Such an employee may participate in a municipal housing project so long as any benefits of such participation accrue to the public generally, such participation affects all or a substantial portion of the properties included or planned to be included in such a project, or such participation promotes the public purposes of such project, and shall limit only that participation by an employee which directly or specifically affects property in which an employer of an employee has an interest.

3. The word "participation" shall be deemed not to include discussion or debate preliminary to a vote by a local governing body or agency upon proposed ordinances or resolutions relating to such a project or any abstention from such a vote.

4. The designation of a bank or trust company as a depository, paying agent, or agent for investment of funds shall not be deemed a matter of interest or personal interest.

5. Stock ownership in a corporation having such an interest shall not be deemed an interest of, or ownership or control by, the person owning such stocks when less than five percent of the outstanding stock of the corporation is owned or controlled directly or indirectly by such person.

6. The word "action" shall not be deemed to include resolutions advisory to the local governing body or agency by any citizens group, board, body, or commission designated to serve a purely advisory function of approving or recommending under this chapter.

7. The limitations of this section shall be construed to permit action by a public official, commissioner, or employee where any benefits of such action accrue to the public generally, such action affects all or a substantial portion of the properties included or planned to be included in such a project, or such action promotes the public purposes of such project, and shall be construed to limit only that action by a public official, commissioner, or employee which directly or specifically affects property in which such official, commissioner, or employee has an interest or in which an employer of such official, commissioner, or employee has an interest. Any violation of the provisions of this section shall constitute misconduct in office, but no ordinance or resolution of a municipality or agency shall be invalid by reason of a vote or votes cast in violation of the standards of this section unless such vote or votes were decisive in the passage of such ordinance or resolution. [C62, 66, 71, 73, 75, 77, 79, 81, §403A.22] 2000 Acts, ch 1154, §28 Prior actions in accord with this section legalized, 69 Acts, ch 238, §2

SPECIAL PROVISIONS APPLICABLE TO CIVIL SERVICE COMMISSION ONLY

400.1 Appointment of commission.

1. In cities having a population of eight thousand or over and having a paid fire department or a paid police department, the mayor, one year after a regular city election, with the approval of the council, shall appoint three civil service commissioners. The mayor shall publish notice of the names of persons selected for appointment no less than thirty days prior to a vote by the city council. Commissioners shall hold office, one until the first Monday in April of the second year, one until the first Monday in April of the third year, and one until the first Monday in April of the fourth year after such appointment, whose successors shall be appointed for a term of four years. In cities having a population of more than seventy thousand, the city council may establish, by ordinance, the number of civil service commissioners at not less than three.

2. For the purpose of determining the population of a city under this chapter, the federal census conducted in 1980 shall be used. [SS15, §1056-a32; C24, 27, 31, 35, 39, §5689; C46, 50, 54, 58, 62, 66, 71, 73, §365.1; C75, 77, 79, 81, §400.1]

92 Acts, ch 1118, §1; 95 Acts, ch 114, §3; 97 Acts, ch 162, § 1, 9; 98 Acts, ch 1100, §55; 2002 Acts, ch 1134, §108, 115; 2007 Acts, ch 127, §1; 2009 Acts, ch 111, §1

400.2 Qualifications — prohibited contracts.

1. The commissioners must be citizens of Iowa, eligible electors as defined in chapter 39, and residents of the city preceding their appointment, and shall serve without compensation. A person, while on the commission, shall not hold or be a candidate for any office of public trust. However, when a human rights commission has been established by a city, the director of the commission shall ex officio be a member, without vote, of the civil service commission.

2. Civil service commissioners, with respect to the city in which they are commissioners, shall not do any of the following:

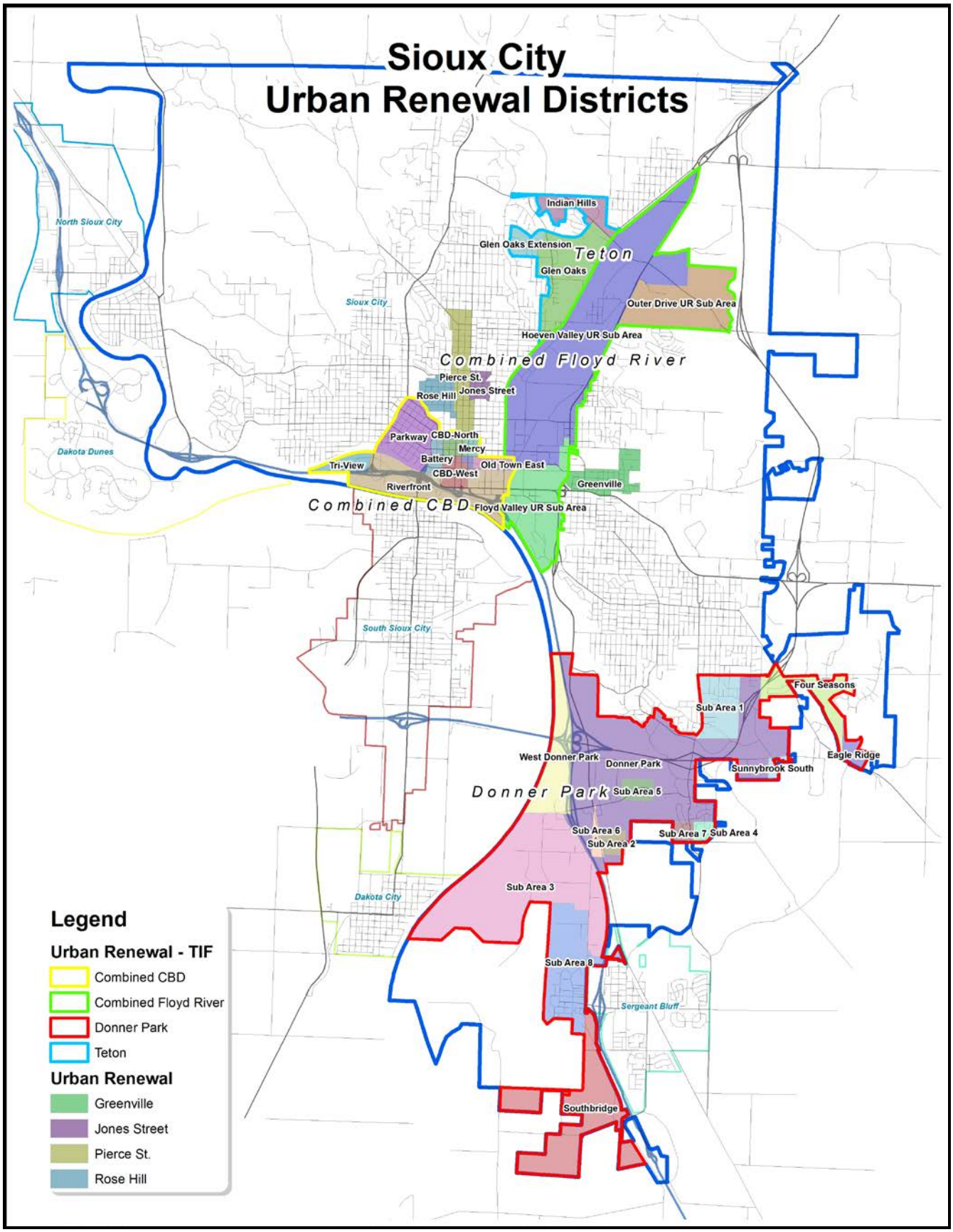
a. Sell to, or in any manner become parties, directly or indirectly, to any contract to furnish supplies, material, or labor to the city unless the sale is made or the contract is awarded by competitive bid in writing, publicly invited and opened.

b. Have an interest, direct or indirect, in any contract or job of work or material or the profits thereof or services to be furnished or performed for the city unless the contract or job is awarded by competitive bid in writing, publicly invited and opened.

3. A contract entered into in violation of subsection 2 is void.

4. A violation of the provisions contained in subsection 2 is a simple misdemeanor. [SS15, §1056-a32; C24, 27, 31, 35, 39, §5690; C46, 50, 54, 58, 62, 66, 71, 73, §365.2; C75, 77, 79, 81, §400.2]

86 Acts, ch 1138, §1; 89 Acts, ch 21, §1; 2009 Acts, ch 111, §2; 2010 Acts, ch 1019, §1 Subsection 2, paragraphs a and b amended


Sioux City
Urban Renewal Districts
North Sioux City
Sioux City
Dakota Dunes
South Sioux City
Dakota City
Sergeant Bluff
Indian Hills
Glen Oaks Extension
Glen Oaks
Teton
Outer Drive UR Sub Area
Hoeven Valley UR Sub Area
Combined Floyd River
Pierce St.
Jones Street
Rose Hill
Parkway
CBD-North
Mercy
Battery
Tri-View
CBD-West
Old Town East
Riverfront
Greenville
Combined CBD
Floyd Valley UR Sub Area
Four Seasons
Sub Area 1
Eagle Ridge
West Donner Park
Donner Park
Sunnybrook South
Donner Park
Sub Area 5
Sub Area 6
Sub Area 2
Sub Area 7
Sub Area 4
Sub Area 3
Sub Area 8
Southbridge
Legend
Urban Renewal - TIF
Combined CBD
Combined Floyd River
Donner Park
Teton
Urban Renewal
Greenville
Jones Street
Pierce St.
Rose Hill