

**CIVIL SERVICE COMMISSION
REGULAR MEETING
July 12, 2016**

On this date was held a regular meeting of the Civil Service Commission at 12:00 p.m. in Room 204, City Hall, 405 Sixth Street, Sioux City, Iowa.

<u>PRESENT</u>	<u>ABSENT</u>	<u>OTHERS</u>
Frank Baron, Chair	Lisa Peterson, Member (excused)	Justin Vondrak, Assistant City Attorney
Troy Nelson, Member		Theo McElhose, Human Resources Specialist
Sandra Pearson, Member		Patrick McCann, Police Department
Cynthia Hanson, Member		Pete Groetken, City Council
		Karen Mackey, Human Rights Director
		Erica Vickery, Administrative Secretary
		Kirsten Wynn, Clerk to the Commission

CLOSED SESSION OF THE CIVIL SERVICE COMMISSION TO EVALUATE THE PROFESSIONAL COMPETENCY OF INDIVIDUALS WHOSE APPOINTMENT, HIRING, PERFORMANCE OR DISCHARGE IS BEING CONSIDERED AND THE INDIVIDUALS HAVE REQUESTED A CLOSED SESSION.

Pearson moved for the Commission to go into Closed Session; Baron seconded. Baron – aye; Hanson – aye; Pearson – aye; Nelson – aye.

The Civil Service Commission entered into Closed Session at 12:02PM.

Same members present

Pearson moved for the Commission to go into Open Session; Hanson seconded. Baron – aye; Hanson – aye; Pearson – aye; Nelson – aye.

The Civil Service Commission returned to Open Session at 12:13PM.

Hanson motioned to place candidate on the Wastewater Treatment Plant Operator-In-Training Civil Service Eligibility List. Pearson seconded; Baron – no; Pearson – aye; Hanson – aye; Nelson – no.

CLOSED SESSION OF THE CIVIL SERVICE COMMISSION TO REVIEW AND ACTION UPON PROPOSED CANDIDATES' FOR EMPLOYMENT IN THE POLICE AND FIRE DEPARTMENT.

Hanson motioned to allow a move to a Closed Session; Nelson seconded. Baron – aye; Pearson – aye; Nelson – aye; Hanson – aye.

The Civil Service Commission entered into a Closed Session at 12:16PM.

Same members present.

McCann shared information regarding the four Police Candidates and the hiring process in place including the type of tests candidates have to take. McCann told Commission that the Police department is waiting for the MMPI results. Two candidates will be attending the ILEA on August 12th and the other two will be attending WITCC for the academy.

Hanson motioned to approve to move to an Open Session; Troy Nelson second: Baron – aye; Pearson – aye; Nelson – aye; Hanson – aye.

The Civil Service Commission returned to Open Session at 12:24PM.

Police candidates in question are numbers 10, 11, 12 and 13 on the Civil Service Eligibility List.

Nelson motioned to move to approve the examining physicians' recommendations on the Police Candidates #10, #11 #12 #13; Pearson seconded. Baron – abstain; Pearson – aye; Hanson – aye; Nelson – aye.

Fire Fighter candidate in question is number 7 on the Civil Service Eligibility List.

Hanson motioned to move to approve the examining physicians' recommendations on the Fire Fighter Candidate #7; Nelson seconded. Baron – abstain; Pearson – aye; Hanson – aye; Nelson – aye.

REVIEW MINUTES OF THE REGULAR MEETINGS OF APRIL 12 AND JUNE 7.

Hanson mentioned that Pearson was absent from the June 7 meeting. There were no other revisions or corrections.

CERTIFY ELIGIBILITY LISTS FOR: WASTEWATER TREATMENT PLANT OPERATOR-IN-TRAINING (ENTRANCE), LANDSCAPE TECHNICIAN (ENTRANCE) AND MOTOR COACH OPERATOR (ENTRANCE).

The Commission was provided with the certified eligibility lists for the three above positions to be signed.

OTHER BUSINESS:

Motion to express sorrow at Kirsten leaving employment with the City. So moved and seconded. Baron – aye; Pearson – aye; Nelson – aye; Hanson – aye.

The meeting was adjourned at 12:31PM.

Human Resources Specialist

Chairperson