

**BUILDING AND HOUSING CODE BOARD**  
**Regular Meeting**  
**January 5, 2016**

The regular meeting of the Building and Housing Code Board was held on Tuesday, January 5, 2016, at 8:00 A.M., in the Third Floor Conference Room in City Hall.

**Members Present:**

Willie Delfs  
Mark Corbin  
Doug Rose  
Dennis Dufault  
Steve Bruening  
Ron Speckman  
Barney Pottebaum  
Matt Thompson

**Members Absent:**

**Staff Present:**

Darrel Bullock, Code  
Enforcement Manager  
Tiffany Bonnes, Secretary

**Guests Present:**

Meeting was called to order by Barney. Motion was made by Steve and seconded by Willie to approve the minutes of the October 6, 2015, meeting. All members present voted "aye," motion carried.

**Old Business**

Darrel talked about the Verizon appeal. He said there were no more questions after the appeal hearing. He also explained what the original issue with Verizon was for the people who were not at the last meeting.

Board renewals were discussed. Brad Bergstrom did not fill out the paperwork to renew his term. There was another landlord that expressed interest in being on the board.

There was discussion on the code adjustments that are now being reviewed for the plumbing and mechanical codes. Handouts were passed out. Currently the State is in violation of their own code because they have not adopted the most current edition, but they are in the process of adopting it. There are not a lot of big changes in the amendments, plumbing was not significant but mechanical is. There was some discussion on the codes. Darrel clarified we need approval or support from the board to adapt the code as written or be more restrictive if the State doesn't approve the new code. Motion was made by Steve and seconded by Denny to move forward with adapting the current codes once the State does adapts them. All members present voted "aye," motion carried.

Rental rates were discussed. The law in Iowa states any Municipality with a population over 15,000 is required to have a rental registration program. We need to have the annual rental permit fees to cover the required inspections. Current rates for Sioux City and surrounding cities were discussed. Darrel talked about what is involved with the inspections. There was a lot of discussion on why and how fast to raise the annual rental permit fees or why we should not increase them. Motion was made by Matt and seconded by Mark to raise the annual rental permit fees in equal steps for the next 5 years, \$3 for the first unit and \$1 for each additional unit. All members present voted "aye," motion carried.

Our Department will be audited by the ISO. Darrel explained what was on the audit.

There was discussion on the education requirements for hydronic licenses with the City. There was a request from the school system to reduce the requirements for the hydronic licenses because they are having problems finding people qualified to run their boiler systems. There was a lot of discussion about not cutting back on the requirements and experience. Motion was made by Denny and seconded by Willie to not change the current requirements for hydronic licenses. All members present voted "aye," motion carried.

The board talked about appointing the Chair and Vice Chair. Barney is currently Chair and Willie is Vice Chair. Everyone wanted to keep it the same. Motion was made by Steve and seconded by Mark to keep Barney as Chair and Willie as Vice Chair. All members present voted "aye," motion carried.

### **New Business**

Dennis wanted to commend the Inspections Department for making sure the work being done under permits is correct and is what was submitted to our department in the plans when someone applies for the permit.

No further business to discuss, meeting was adjourned at 9:20 a.m. on motion made by Denny and seconded by Mark. All members present voting "aye," motion carried.

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Barney Pottebaum, Chairperson  
Manager,  
Division

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Darrel Bullock, Code Enforcement  
Inspection Services

cc: Board members (9)  
Code Enforcement Manager (1-e-mail)  
Kelly Leigh (1-email)  
Sarah Swearingen (for City Clerk) (1-email)